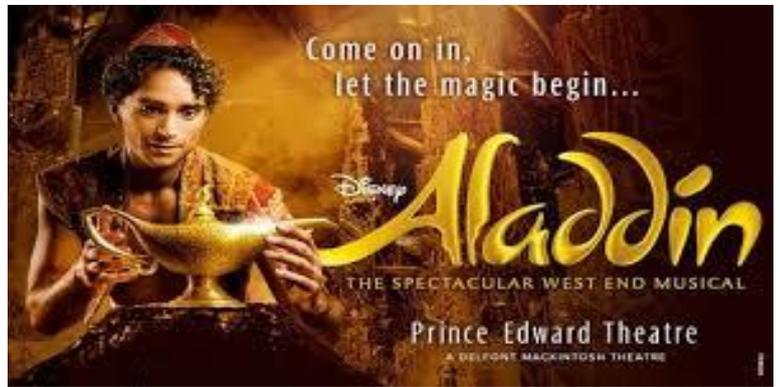


Educational Visit to London

**Wednesday 17th –
Thursday 18th
October 2018**



Departure

Children need to arrive at school on Wednesday morning **at 7.40am**. Please stay with your child until a member of staff has registered their arrival. If your child is ill (to the degree that you would not usually bring them to school) we regret that we will not be able to take them on the trip.

Medicine

Children bringing **any form of medication**, including sickness tablets, need to arrive at school **no later than 7.40am**. Medication should arrive in a clearly labelled envelope or box, displaying your child's name. All medication forms need to clearly state the required dosage. Please include any medicines that you wish us to administer for the return journey. Children who are taking an inhaler for asthma need to carry this on them at all times in a 'bum bag'. You will still need to complete a medical form, even in cases where your child can self-administer their inhaler.

Food and drink

Your child will require 1 substantial packed tea to eat in London. This will need to be wrapped in cling film or foil (so that we can dispose of rubbish instead of carrying around lunchboxes!) – **please ensure this has your child's name on it**. They will also need a (non-fizzy) drink in a plastic (again, disposable) sports-drink style bottle.

Clothing

The children will **not** be wearing their school uniform on this visit. They will require comfortable clothes for travelling on the coach, a change of clothing for Thursday and overnight clothes. They should wear comfortable trainers or shoes and a waterproof coat.

Spending money

At Harry Potter World the children will be able to visit the studio gift shop which is amazing! Due to the range of merchandise on sale, we are allowing each child to bring spending money of up to £30 (this is the cost of a wand) to spend in the shop. Please can this be in a named, sealed envelope. **THIS MUST BE HANDED TO A MEMBER OF STAFF ON THE MORNING OF DEPARTURE. The children will be given their money at Harry Potter World and they will be responsible for looking after any change.**

Room arrangements at Best Western Park Plus Grand Hotel - Heathrow

All children have been placed with one of the friends that they requested. The children will be advised of which group they are in on the coach. Just to recap, all St James rooms within the hotel are blocked together, with staff rooms at both ends of the children's rooms. The children will not be allowed to leave their rooms and any items that are potentially hazardous will have been removed before our arrival. The children will be able to contact staff by telephone, who can access their room with a pass key so the children will never need to answer the door. Staff will effectively be 'on call' throughout the night.

Time of arrival back at school

We will arrive back at school at approximately 8.00pm depending on traffic.